

Rule 9.2

The Insolvency Act 1986

Specific Proxy (liquidation)

In the matter of ABC Limited

and

in the matter of the Insolvency Act 1986

Notes to help completion of the form

Please give full name and address for communication

Please insert name of person (who must be 18 or over) or "chair of the meeting" or "convener of the decision". If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the names of the alternatives as well

Please delete words in brackets if the proxy-holder is only to vote as directed i.e. he has no discretion

If you wish to instruct your proxy-holder to vote in a specific way, indicate FOR/AGAINST here AND strike through the words in brackets above. IF you wish your proxy holder to exercise their discretion at the meeting, do NOT strike through the words in brackets above. Where you wish your proxy-holder to vote in a specific way for certain decisions, please ensure that you have marked FOR/AGAINST appropriately in relation to those decisions.

Please delete as appropriate*

If you wish your proxyholder to vote on whether a Liquidation Committee should be formed, please indicate Yes/No. Remember if you stated that you would like a Liquidation Committee to be formed, please ensure that you also read the guidance linked to below.

Name of creditor _____

Address _____

Name of proxy-holder

1 _____

2 _____

3 _____

You MUST insert the name of the creditor here.

IF the creditor is a company or limited liability partnership, insert the full legal entity name and the normal address for correspondence.

IF you are an individual (eg a former employee), insert your name and address here.

You MUST specify at least one individual to represent you at the meeting.

You MAY nominate the chair of the meeting to be your proxy-holder (eg if you do not wish to attend in person). The chair of the meeting will be one of the office holders or a duly authorised member of their staff.

I appoint the above person to be my/the creditor's proxy-holder at the meeting of creditors to be held on Day Month Year, or at any adjournment of that meeting. The proxy-holder is to propose or vote as instructed below (and in respect of any decision for which no specific instruction is given, may vote or abstain at his/her discretion).

Voting instructions for decisions:

Proposed decision
[Example decision]

FOR/AGAINST*

Proposed decision
[Example decision]

FOR/AGAINST*

Please confirm if you would like a Liquidation Committee to be formed.

Please note, that by selecting 'Yes', you are acknowledging that the party you nominate below may become a member of the Committee. Before making your decision, please read the following guide to Liquidation Committees which sets out the role and responsibilities involved:

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Please delete as appropriate*

<https://www.r3.org.uk/technical-library/scotland/technical-guidance/creditor-guides/more/29155/page/1/liquidation-creditors-committees-and-commissioners-a-guide-for-creditors/>

If you stated that you would like a Liquidation Committee to be formed please also provide any nominations for membership

Yes/No*

For the appointment of

representing

as a member of the Liquidation Committee

Such nominations for membership can only be accepted if we are satisfied as to the creditors' eligibility under Rule 10.4.

If you vote 'Yes' for the formation of a Liquidation Committee, ensure that you insert the name of the person you want to act on the committee, and the party they are representing. in this section.

This form must be signed

Signature

Dated

This MUST be completed with the signature, name of signatory and date.

Name in CAPITAL LETTERS

Only to be completed if the creditor has not signed in person

Position with creditor or relationship to creditor or other authority for signature

This MUST be completed, eg A SMITH, Director, UNLESS you are an individual