

# Notice of Claim Form

**In the matter of** \_\_\_\_\_ **– Proposed Voluntary Arrangement**

**and**

**In the matter of the Insolvency Act 1986**

Date of creditors' meeting: \_\_\_\_\_

1	Name of creditor	
2	Address of creditor	
3	Total amount of claim, including any VAT and outstanding uncapitalised interest	£
4	Details of any documents by reference to which the debt can be substantiated. (Note: the Nominees may call for any document or evidence to substantiate the claim at his discretion)	
5	If the total amount shown above includes outstanding uncapitalised interest please state amount	£
6	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under Section 386 of, and Schedule 6 to, the Insolvency Act 1986	Category  Amount(s) claimed as preferential £
7	Particulars of how and when debt incurred	
8	Particulars of any security held, the value of the security, and the date it was given	
9	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	